



ERISA Compliance

HIPAA Compliance

Healthcare Reform Notices

Microbusiness Compliance Suite

A woman with blonde hair, wearing a blue denim shirt, is sitting at a desk in a warehouse or office setting. She is smiling and looking towards the camera. In the background, a man in a light blue shirt is working at a computer. The setting includes shelves with boxes and a computer monitor.

Protecting your employees and your business too.





Reduce your administrative workload and liability for one convenient low price.

Managing your health plans can be costly and complicated!

Feeling concerned and confused about the rules created by the Patient Protection and Affordable Care Act (**PPACA**), the Employee Retirement Income Security Act (**ERISA**), and the Health Insurance Portability and Accountability Act (**HIPAA**)? Fear your Plan isn't in compliance?

You're not alone—and you're right to worry! Failure to conform to these Acts could threaten the compliance of your Plan, cost you thousands of dollars a year in tax savings, and land you a stiff penalty. Did you know that Department of Labor audits are on the rise and employers can be fined as much as *\$100 per day per employee* for certain ERISA violations?

Fortunately, there's an easy solution: TASC's **Microbusiness Compliance Suite**. This compliance package makes it easy to manage your employee

benefits program for **2-20 employees** and lets you focus on what you do best: run your business.

We've got your back with this new bundled service offering. Not only does it provide you with the necessary information and Notices, it's less expensive than if you were to purchase each service separately:

- ERISA Compliance
- HIPAA Compliance
- Healthcare Reform Notices





Make sure your benefits Plan passes the test with ERISAEdge.

ERISA is a federal law regulating employer-sponsored benefits. With audits on the rise, it is more important than ever to trust a compliance expert.

Employers face specific deadlines for disclosing Plan information to eligible employees, and all sponsors who administer ERISA Plans must follow a strict fiduciary code of conduct. Failure to comply with ERISA's requirements and PPACA rules can mean costly government penalties and employee lawsuits.

Let ERISAEdge take care of all the necessary documents, Notices and record keeping for you, including Patient-Centered Outcomes Research Institute (PCORI) filing.

ERISAEdge Services

- Prepare all required documents including Plan Document, Summary Plan Description, Summary of Material Modification, Summary Annual Report and the IRS Form 5500 preparation (if applicable).
- Provide assistance during a Department of Labor (DOL) audit.
- Help ensure timely disclosure of Plan changes to employees.
- Monitor legislative and regulatory changes, ensuring the Plan is up-to-date.
- Automatically distribute all amendments due to regulatory updates to Plan Participants.
- Maintain all required records for the mandated amount of time.
- Share guidelines for disclosing required information to employees.



Protect the privacy of your employees' health information.

Employee's healthcare history must be protected. It's not just the right thing to do – it's the law. The Microbusiness Compliance Suite will help employers comply with these privacy requirements.

The Health Insurance Portability and Accountability Act (HIPAA) requires employers who sponsor a self-insured health Plan, Flexible Spending Account and/or Health Reimbursement Arrangement to protect the privacy of their employees' individually identifiable health information, also known as Protected Health Information (PHI).

TASC Ensures HIPAA Compliance

If your business accepts employees' PHI, you must have controls in place to protect it. This includes establishing adequate "firewalls" around the PHI, certifying that the necessary restrictions exist, and providing a HIPAA Privacy Notice to employees. In addition, you must implement safeguards, policies and procedures to protect the security of electronically transmitted and stored PHI.

TASC's HIPAA Compliance Services address these requirements by providing customers with all the necessary documentation and by providing the tools to train staff who handle PHI.

Employers benefit from TASC's HIPAA Compliance offering

- Assists in compliance with HIPAA requirements.
- Provides a cost-effective compliance solution.
- Removes burden of researching compliance need, creating documentation, and more.
- Fosters peace of mind that comes with ensured compliance with HIPAA regulations.
- Helps employers avoid fines and penalties.
- Provides easy-to-understand materials and directions for maintaining compliance with HIPAA Privacy and Security rules.
- Stays abreast of changing regulations.
- Provides toll-free customer service.



Keep your employees informed and report Medicare coverage status.

ERISA and PPACA offer many valuable rights and protections to employees. Unfortunately, these programs change often and the federal government has made you responsible for ensuring your employees are aware of updates.

Employers are required to provide Notices to their employees on such subjects as the Women's Health and Cancer Rights Act (WHCRA), Children's Health Insurance Program (CHIPRA), and Patient Protection Rights. TASC's Healthcare Reform Notices service will provide you with all of the required notice(s) and instructions for distribution to eligible individuals. Among the Notices:

Medicare Part D Notice and Reporting Service

As part of Medicare legislation, Medicare Part D established a voluntary prescription drug benefit. As with many government programs, there are rules that must be carefully followed to ensure compliance. Among these is the requirement that Medicare Part D-eligible individuals and the Centers for Medicare and Medicaid Services (CMS) must be notified as to whether the coverage is "creditable." The service provides instruction regarding how to report creditable or non-creditable coverage to the CMS as required.

Thanks to TASC, you'll have everything you need to ensure your Notices are current. Services in this bundle include:

Healthcare Reform Notices

- Women's Health & Cancer Rights Act Notice (WHCRA)
- Children's Health Insurance Program Reauthorization Act Notice (CHIPRA)
- Patient Protection Prohibition Notice – Choice of Providers
- HIPAA Special Enrollment Right Notice
- Grandfathered Model Notice
- Medicare Part D Creditable/Non-Credible Notice
- Health Insurance Marketplace Notice/Exchange Notice (optional)
- Wellness Program Disclosure Notice (optional)





Microbusiness Compliance Suite Fast Track Application

MyTASC ID# _____ - _____ - _____ Retail/Wholesale/Coupon Code _____

Company Name _____

Contact Name _____

Company Mailing Address _____

City _____ State _____ Zip _____

E-mail _____

Phone Number _____ Best Time To Call _____

Federal Tax ID Number _____ Number of Employees _____

Insurance Policy Group Individual Carrier _____

Microbusiness Compliance Suite Pricing (for employers with two to 20 Employees)

	Services	Pricing	First Year	Ongoing
<input type="radio"/>	HIPAA Compliance	\$100 Annual	\$100	\$100
<input type="radio"/>	ERISAEdge and HIPAA Compliance	\$100 Setup \$600 Annual	\$700	\$600
<input type="radio"/>	ERISAEdge, HIPAA Compliance, and Annual Notices	\$100 Setup \$900 Annual	\$1,000	\$900

Payment Options

Credit/Debit Card (circle one) Mastercard Visa American Express Discover

Signature _____ Name on Card _____

Card Number _____ Expiration Date _____

Check Check # _____ E-Pay ACH Withdrawal

Bank Routing Number _____ Bank Account Number _____

Provider Name/Phone _____ Provider # _____

Employer (sign here) _____ Date _____